



Dear Trade Partners,

Effective **1st March 2024**, the changes will be implemented to the ADM Policy Penalties.

Current ADM Penalties:

Economy Class	
One Way Ticket	USD 400
Return Ticket	USD 700
First Class and Business Class	
One Way Ticket	USD 800
Return Ticket	USD 1400

Penalty for OD violations will increase for bookings created effective 1st March 2024. ADMs will be raised as per the ADM Value and Zone Matrix sheet for bookings created effective 1st March 2024.

“Travel agents must issue tickets following the airline's guidelines, fares, booking procedures, and conditions as outlined in IATA Resolution 824. If these rules are not adhered to, Emirates Airlines can audit and issue Agency Debit Memos (ADMs) for non-compliant transactions. Agents are liable for any amounts specified in these ADMs unless they can prove otherwise.”